

**REPUBLIQUE DU CAMEROUN**

Paix – Travail – Patrie

**REGION DU SUD - OUEST**

DEPARTEMENTDELA MEME

**PREFECTURE DE LA MEME****REPUBLIC OF CAMEROON**

Peace – Work – Fatherland

**SOUTH WEST REGION**

MEME DIVISION

**SENIOR DIVISIONAL OFFICE MEME****LETTER OF INVITATION TO TENDER**

REQUEST FOR QUOTATION N° 01/RQ/SDO/MEME/DTB/2025 OF 7<sup>TH</sup> FEBRUARY 2025 FOR THE REHABILITATION OF  
F THE DIVISIONAL DELEGATION FOR SOCIAL AFFAIRS BUILDING MEME,  
SOUTH WEST REGION

**1. SUBJECT:**

The State of Cameroon represented by the Contracting Authority, hereby launches a request for Quotation for the rehabilitation of the Divisional Delegation for Social Affairs Building Meme, South West Region.

. This request for quotation comprises the follow Elements:

N°	PROJECT	LOCALITY	AMOUNT BID BOND (FCFA)	THE PROJECT AMOUNT	DURATION EXECUTION
01	The Rehabilitation of the Divisional delegation for Social Affairs building Meme	Kumba I – Kumba I Subdivision	100 000	7 631 000	02 Months

**2. PARTICIPATION**

Participation in this invitation is open to registered and qualified contractors with financial capacity, technical proficiency, and professional expertise in the field of rehabilitation or renovation, who are capable of completing the project within the contractual deadline.

**FINANCING**

The Rehabilitation Work, subject of this request for quotation, shall be financed by the Public Investment Budget for 2025. The Divisional Delegate of Social Affairs for Meme as Delegated Authorizing officers, With Budget Heads N° \_\_\_\_\_.

**3. CONSULTATION OF THE QUOTATION FILE**

The file may be obtained at the Senior Divisional office Meme, Telephone N° 233 354 221 as soon as this notice is published against payment of a non- refundable sum of (30 000) Fifty thousand CFA francs, payable at the Divisional Treasury Meme representing the cost of purchasing the tender file.

**ACQUISITION OF THE CONSULTATION FILE**

Consultation file shall be acquired from the Senior Divisional office Meme, at the Service of award of Public Contracts, Telephone N° 233 354 221 as soon as this notice is published upon presentation of Treasury receipt Against payment of a non- refundable Sum of Thirty Thousand (30 000) francs CFA at the Divisional Treasury Meme. The receipt shall carry the name of the company.

#### 4. SUBMISSION OF THE BIDS

Each offer drafted in English or French in Six (06) copies including the original and five (05) copies marked as such in accordance with the prescriptions of the tender file should be submitted at the Senior Divisional office Meme for, not later than **5<sup>TH</sup> March 2025 at 10. 00 AM** prompt local time and shall be labelled as follows:

**REQUEST FOR QUOTATION N° 01/RQ/SDO/MEME/DTB/2025 OF 7<sup>th</sup> FEBRUARY 2025 FOR THE REHABILITATION OF THE DIVISIONAL DELEGATION FOR SOCIAL AFFAIRS BUILDING MEME, SOUTH WEST REGION  
TO BE OPENED ONLY DURING THE BID OPENING SESSION"**

#### 5. OPENING AND EVALUATION OF BIDS

The Opening of bids in one phase shall be done on **5<sup>th</sup> March 2025 11.00 AM** at the Senior Divisional office Meme Hall of by the Divisional Tenders' board. Only bidders may attend or be represented by duly mandated persons of their choice.

The bids shall be evaluated exclusive of value added tax (EVAT) and all taxes inclusive (ATI) and accompanied by a signed model of submission.

#### 6. DELIVERY DEADLINE

The maximum execution deadline provided for by the shall be **Sixty (60) days**, as from the date of notification of the service order.

#### 7. VALIDITY OF BIDS

Bidders shall remain committed to their offers for 60 days from the deadline set for the submission of tenders.

#### 8. COMPLEMENTARY INFORMATION:

Complementary information which could be technical in nature can be obtained during working hours at the Senior Divisional office Meme Telephone/ **233 354 221**

#### **Circular Copies**

- ARMP SWR
- Public Contract Journal;
- Chairpersons of Tender Board
- Notice boards
- DD MINMAP Meme
- DD MINASL Meme
- Archive)



Done in Kumba,

**07 FEB 2025**

The Senior Divisional Officer Meme

*Alou'ou Mong Chamberlin*  
SENIOR ADMINISTRATIVE OFFICER